



DISTRICT OF COLUMBIA WATER AND SEWER AUTHORITY
5000 OVERLOOK AVENUE, S.W., WASHINGTON, D.C. 20032

June 26, 2008

Outstanding Balance Request Date:

Via Facsimile Number:

Dear Title Company:

Re: _____ Service Address

Suffix Number _____ Lot Number _____ in Square _____ (“Property”)

Thank you for your recent request regarding the above referenced property. We have processed your request and have determined the following:

The District of Columbia Water and Sewer Authority (WASA) certifies that the balance of all outstanding WASA charges (including any and all established accounts at the Service Address) on the above-referenced Property as of the “Last Read Date” is:

\$ _____ Last Read Date: _____

We understand and agree that you and others are reasonably relying upon WASA to be certain that WASA has checked its records and that the information provided above represents the balance of all WASA charges outstanding as of the date hereof affecting the Property.

The Title Company acknowledges that the balance referenced above does not represent what WASA terms a final bill. The property owner remains responsible for all amounts due on the **active account(s)** associated with this property from the last read date referenced above until the date of closing, which constitutes the final bill. WASA understands that if the Property has a lien on it, the lien will be removed promptly following payment of the above referenced outstanding balances and the final bill.

If for any reason, settlement does not take place, the title company will contact WASA to cancel the above request. WASA will only change the property owner’s name and mailing address if the property is sold.

WASA agrees and acknowledges that if the amount shown above is collected and paid to WASA within (30) days hereof, no lien will be later asserted by WASA against the Property if it is later determined that WASA did not include all amounts that should have been shown above. WASA reserves the right to seek payment in an in personam action from the prior owner(s) for any such understatement of amounts due as set forth above.

Please send your request as an attachment to **tpayoffs@dcwasa.com**.

Sincerely,

By: _____

Printed Name: _____

The District of Columbia Water and Sewer Authority